

PARISH PAY ENROLLMENT INFORMATION

- What is it?** Parish Pay is a convenient way of financially supporting the **Catholic Community at UCSD** in lieu of, or addition to, check or cash contributions.
- Advantage:** Provides an advantage to both the contributor and the community for automatic monthly donations. It eliminates the need for catching-up on missed Sundays to continue being a good steward and smoothes cash flow for community operational needs.
- Enrollment:** No paper forms to fill out! You can sign up directly on the **Parish Pay website** at www.parishpay.com or calling 1 (646) 572-2713. There is also a web link from the Catholic Community website, which is www.CatholicUCSD.org. *This self-enrollment process is friendly and takes less than 5 minutes.*
- Pay Method:** Automatic transfers from your checking or savings account or major credit cards such as Visa, MasterCard, (and American Express or Discover at a slightly higher fee to the community) may be used to make monthly contributions. The minimum monthly contribution through Parish Pay is \$10.00.
- Cost:** There is no cost to you, the contributor, for using this method of donation. However, the transaction fee to the Catholic Community per method of donation is as follows:
Checking or Savings Account: \$1.00/month + 1% of donation
MasterCard or Visa Card: \$1.00/month + 1% of donation + 2.06% + 10 cents
- Accounts:** Donation Accounts can be selected on the website enrollment form. These include **Monthly:** Building Tomorrow-Sustaining Ministries, Endowment for the Future-BT and **One Time Donations:** Special Collection, Easter, Christmas, and One-time Tijuana House Building, Building Justice for Tomorrow-Service Projects, Family and Friends, as well as Building Tomorrow Sustaining Gifts and Endowment
- Changes:** Any enrollment information regarding the contributor can be updated at any time through the Parish Pay website. Changes entered by the 3rd of the month will be implemented on the 5th of that month.
- Receipts:** **Contributors enrolled with Parish Pay can print out an annual receipt directly from the Parish Pay website in January, which they can use for IRS documentation.** There will not be a duplicate receipt from the Catholic Community for contributions through Parish Pay.
- Security:** Parish Pay utilizes Secure Sockets Layer (SSL) to ensure that your personal and sensitive data – credit card number, checking account information, name, email address, mailing address, etc, - is transmitted safely and securely every time. Their system uses the highest level of security features, as stringent as major banks and the most secure websites today.
- Reporting:** The account statement reflects transactions received during the month are summarized on the 5th of the next month and reported to the Catholic Community at UCSD.
- Contacts:** Questions about Parish Pay can be directed to the following contacts:
Roger Koch (858) 755-6357 email: rkoch@roadrunner.com
Parish Pay (646) 572-2713 email: ksimon@parishpay.com

Thank you for supporting the Catholic Community at UC San Diego!