

**Attachment #1:  
Meeting minutes from Pastoral Council meeting of February 11, 2010**

In attendance:

Fr. John Paul Forte, Pastor	Jesse Duran
Kenia Milloy, Vice Chair	Andrew Griffin
Tara Almazan (acting Secretary)	Vic Zampa
Tam Nguyen	Charlie Maguire
Stephanie Nissen	Edwin Jose
Patty Stewart, Staff	Brian Buesker, Webmaster
Absent:	
Jeanie Davis, Chair	
James Floyd, Secretary	
Seira Matsushima	

**I. Opening Prayer by Vic**

**II. Review of Previous Minutes**

- Procedural Question (Brian) – Should minutes be posted before or after approval?  
Answer (Patty) – After approval but they should go through the office first.  
Additionally, there is no need to note arrival times in the minutes.  
Andrew – moves to strike arrival times from minutes.  
Vic – Second the motion  
**Unanimous Approval**

- Has there been any progress made regarding making space in the pews at Mass?

Fr. JP – There was the idea to make an announcement but people arrive late so the idea now is to invite people to sit throughout the Mass when space is available.

Andrew – At the 5:30 and 7:30 masses the back fills up first so late people may be hesitant to walk up front to sit. Perhaps encourage people to move forward

Fr. JP – We can encourage people to sit after the opening prayer and after the gospel reading. Hospitality people could perhaps initiate inviting people to come sit down.

Andrew & Vic – Is it possible to reserve the back rows at the beginning of the Mass and open them after the service has started.

- **Minutes unanimously approved.**

**III. Pastor's Report**

There are lots of new faces. The winter retreat was full of new people, not just the people who come to everything. All events are experiencing a higher turnout at event.

Coffee House – Held at The Loft, great venue. We could not bring in food but with a donation of \$200 they provided cookies. We saw a very nice mix of community members.

Lenten Series - This will start with a light soup supper and a talk on Ash Wednesday at 6:30pm.

Retreat – “Recognizing our dust...” This will be an overnight retreat held at Roetter Hall. Friday evening will begin with presentation introducing social justice topics, the next day will be a day of service.

Faith Formation – There are 5 people in RCIA and 12 in Confirmation. Good turn out.

Unity Exchange – Big success. There was good response Fr. Chris and Fr. JP pulpit exchange. There are talks about doing it more than once a year. The YAGs did a great job opening Taize up to Newman Center and Good Sam attendees.

Novices – Three novices are traveling the Western United States. Usually they stay over the weekend. This year they will be here for Ash Wednesday through the weekend.

Black History Month – Working on integrating with the Lenten themes. Instead of putting out lots of literature and decoration we will use music and preaching to highlight. Burundi concert will tie in.

Care Ministry – 2<sup>nd</sup> Sunday after 12:30 Mass is going well.

Car Pools/Transportation – People are finding their way.

2/24 Broomball – 10pm at UTC. This event is focused on undergrads but all are invited.

Overall it has been really nice to see all the new faces. We need to continue the efforts to reach out and help people feel welcome. People are lingering longer. Keep going!

#### **IV. Committee Reports**

##### **a) Student Ministers**

- i.** Winter Retreat – excellent turnout, ~ 30 people. Lots of community building. People have been keeping in touch since the retreat. Some gaps are showing post Coffee House but there is still a strong connection.

Patty – please turn in list of attendees so that they can be included in the announcements regarding things like the Ash Wednesday event to help draw them back together.

- ii.** Small Church Committees – These have withered a bit but Community Life is focusing back on Lenten themed SCC's in hopes that they will continue.
- iii.** Lenten Retreat – “Gather in the Dusk...” Feb 26<sup>th</sup>-27<sup>th</sup>, 2010. Starting at 7pm on Friday through 4:15pm on Saturday. Friday will be a formation day examining the question “What is social justice?” The purpose of this time is not to fulfill a desire, rather to ignite an appetite for sustained action. Saturday will be a day of service. Currently activities are planned at Catholic Worker and St. Vincent de Paul but more activities are being planned including possibly bussing downtown. A lot of people aren't aware of what we do here and this will be an opportunity to start plugging them in. The retreat will close with sunset Mass.

Fr. JP – This trip will provide opportunities for service but beyond that it will offer people a chance to encounter what others have to encounter each day.

The side chapel will also be available for adoration. This retreat is for the whole community, not just undergrads.

The hope is to use the Lenten experience to propel action through the rest of the quarters.

Edwin – Last year the day of connection was good but there was no follow-up. We need to be better about following up post-retreat.

Stephanie – Would it be possible to have a reunion dinner a week later to maintain unity?

Fr. JP – We will try to have a reunion dinner before the end of the quarter

- YAG

The Young Adults have established a core group. At the first meeting Stephanie Nissen was elected leader. YAG dinners have resumed rebranded as “Second Sunday Suppers”. The theme for this year is Saints. A retreat is planned for Saturday, February 20<sup>th</sup>. A YAG blog has been set up separately from the Newman Center website that will focus solely on YAG activities. There is also talk of possibly merging two YAG list-servs to ensure everyone is getting information.

Kenia – Is the Work-it-Out campaign still going?

Edwin – Yes

Brian – The new site design may negate the need for a separate blog.

Fr. JP – We need to make sure any content posted on the blog is appropriate. Keep in mind that site represents the Catholic Community. Also, be aware of safety issues.

Patty – Must make sure the information on the blog is communicated to the office as well.

- Resident Community

Kenia – The Chancellor has been e-mailed regarding finding the point person to contact to publicize the Newman Community.

The Burundi Concert is coming up. The desire is to fill the entire church and make as much as possible for the organization. The suggested donations are \$10 for students and \$20 for community members.

Fr. JP – Has this been advertised at neighboring parishes?

Kenia – Will mention this to Burundi group but it might be too late.

Fr. JP – Maybe send a flyer to post as opposed to trying to get the announcement in bulletins.

Charlie – Do we need to purchase tickets in advance?

Kenia – No, they can be purchased at the door.

V. Chair Report

(Kenia is filling in for Jeannie today. )

This is an amazing, vibrant, Catholic community. We need to continue to be welcoming. Make the effort to go up to at least one stranger each Sunday. Show them a friendly face so they can become a friendly face for someone else. Would it be possible to have a PC organized Lenten SCC for next year?

Vic – How have refreshments after Mass been going?

Kenia – Not sure. Will discuss further later. 12:30 Mass is generally well stocked.

## **VI. Financial Report**

Our operating income is 2.3% below budget and our costs are 4% over budget but we are still in good shape. Expenses allocated linearly but invoices are not done that way. If income remains consistent we should be able to end FY2010 balanced. We need to maintain a constant rate.

### Building Tomorrow Advisory Committee

We are now in Phase II. Information has been obtained from the fund development director regarding the pros and cons of foundation vs. endowments. Each involve administrative tasks that might over tax the staff. The consensus right now is that the simplest approach for the short term is to deposit the donations into a trust fund administered by the Diocese. We would have enumerated withdrawal rights and funds would be earmarked for UCSD Newman Center use only.

This will be a multi-year program. We are not in a position to implement action right now. We are still in development and planning stages. Currently fund sources are not interested in funding the purchase of a building or maintaining a building so we are focusing on building a strategy for funding existing activities.

We are looking into getting a software package to track the responses to fundraising packet distributions. We need to maintain contact. This is a big endeavor and will require a concentrated effort from a dedicated group of people. PC and the Financial Council will be involved more in depth at a later date.

Charlie – So it's currently in stasis? Still more exploratory?

Roger – For now, yes. Right now we are making a commitment to use community resources as we cannot hire a consultant. We do have people in the development fundraising business who are willing to volunteer their expertise but eventually we might have to budget time and effort for an expert.

Patty – Right now we are simply building the pillars.

Fr. JP – We are looking into creative short-term solutions while we are getting our long-term strategies in order. We are looking into whether or not we could target Parishes with more resources in the surrounding area to solicit donations. Work to connect with them and make them aware we exist. Also we need to let the student population know where we're at.

Roger – The students are giving. There is a noticeable drop in contributions when the students are gone.

Kenia – Thank you to the Financial Committee.

## **VII. Old Business**

Spring Quarter Luau – We need one or two chairpeople. We end in four months, we need to keep pushing to the end. Possible date: June 6<sup>th</sup>

**Andrew & Stephanie will co-chair**

T-Shirt – We will need to change the date. Work on selling at the beginning of Spring Quarter. We need to put the announcement in the bulletin first before any verbal announcement. T-Shirt submissions will go to [newmancenterpastoralcouncil@gmail.com](mailto:newmancenterpastoralcouncil@gmail.com)

## VIII. New Business

- a) Provision and review of agendas before PC Meeting – need to do in a more timely fashion.
- b) Announcements – Need to find a way to make our announcements shorter.  
Next highlights – 2/21, Jesse – 12:30pm, Tara – 5:30pm, Kenia – 7:30pm (tentative)  
Bring snacks for Masses.  
Q: Can we just have one person read the announcements?  
A: No
- c) TND – 3/11 followed by PC meeting. Vic will spearhead. Dish –Chili
- d) Storefront – We are responsible for providing the meal on Easter Sunday and everyone needs to participate.
- e) Addressed in other part of meeting.
- f) Addressed in other part of meeting.
- g) Incorporate social time – We are going to try to condense the meeting to allow for 15 minutes at the end for time to relax with each other. All are in agreement but also agree that we will need to be more mindful of how long our discussions are taking.

Fr. JP – Institute a hard stop at 9pm. If you can stay for 15 minutes, stay.

Patty – Students need rides home. Maybe more people could take students home?

Kenia – Can pick up and drop off.

Meeting closed at 9:15pm.